

SACUBO Scholarship Application Form

The Southern Association of College and University Business Officers (SACUBO) provides twelve scholarships of \$750 each for individuals to attend the College Business Management Institute. The purpose of these scholarships is to promote professional development for individuals whose institutions cannot afford these programs. The applicant's college or university must be a member of SACUBO for the application to be considered. Scholarships are granted one year at a time. Receipt of a scholarship one year does not affect your eligibility in future years.

**Applications must be submitted electronically to the SACUBO Scholarship Committee Chair no later than Friday, May 2, 2008.
Applicants will be notified by May 30th.**

Your SACUBO Scholarship application must include all of the following items in order to be considered. All items must be submitted as FOUR ATTACHMENTS in ONE EMAIL message to the Scholarship Chair.

1. Cover letter, including a personal statement about your career aspirations and reasons for wanting to attend CBMI.
2. SACUBO Scholarship Application Form (this page)
3. Current resume
4. Letter of recommendation from your supervisor.

NOTE: Due to different mailing addresses, do not include your CBMI registration form with the scholarship application.

FIRST Name: _____ **LAST Name:** _____

Institution: _____ **Department:** _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

E-mail: _____ **Phone #:** _____

Job Title: _____ **How long have you held this title:** _____

Brief description of your job duties: _____

Have you received a CBMI scholarship in the past? Yes _____ No _____

Year in CBMI: 1st year _____ 2nd year _____ 3rd year _____ Refresher _____

CBMI will assume you will attend the Institute without the Scholarship unless you notify the CBMI Office that you do not plan to attend. Your eligibility for a scholarship will not be affected by your decision to attend if a scholarship is not granted.

For purely financial reasons, I will _____ will not _____ attend CBMI without this scholarship.

	Estimated Costs:	My Institution Will Pay:	Difference:
Registration Fee	\$475	\$ _____	\$ _____
Expenses (meals, lodging, etc.)	\$275	\$ _____	\$ _____
Total	\$750	\$ _____	\$ _____

(Expense checks will be made payable to institutions.)

Submit your application packet electronically (see above for the four required items) no later than Friday, May 2, 2008 to:

Ms. Susan Marshall
Vice President for Finance and Administration
Mid-South Community College
Phone: (870) 733-6716
Email: smarshall@midsouthcc.edu